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## Department of Civil Aviation

### RISK MANAGEMENT POLICY

The purpose of this Risk Management Policy is to demonstrate the commitment of the Department of Civil Aviation to Risk Management. It will apply to all activities of the Department including those of its Divisions/Units/Sections/Functions.

The Director of Civil Aviation undertakes to put in place a risk management process that is aligned to the principles of good governance. The purpose of this Risk Management Policy is to communicate the Department's commitment to managing risks and to establish clear responsibilities in order to optimize strategic and operational achievement.

Risk management is recognised, as an integral part of responsible management and applies to the whole Department. Risk is inherent in all aspects of the Department's activities and whilst many of these risks cannot be eliminated they can, however, be identified, quantified and controlled.

The Department, therefore, adopts a comprehensive and proactive approach to the management of those identified risks. All units/sections of the Department will be subject to the Risk Management Framework and shall work together in a consistent and integrated manner, with the overall objective of reducing risk, as far as reasonably practicable in order to minimise threats.

Effective risk management is imperative to the Department to fulfil its mandate, to meet the service delivery expectations of the different stakeholders and the performance expectations within the department.

The realisation of our strategic plan depends on each and every one's ability to take calculated risks in a way that does not jeopardise the interests of stakeholders. Sound management of risk will enable us to anticipate and respond to changes in our service delivery environment.

We subscribe to the fundamental principles that all resources will be used efficiently, effectively and economically to ensure:

- the highest standards of service delivery;
- a management system containing the appropriate elements aimed at minimising risks and costs in the interest of all stakeholders;
- education and training of all our staff to ensure continuous improvement in knowledge, skills and capabilities which facilitate consistent conformance to the stakeholder's expectations; and
- maintaining an environment which promotes the right attitude and sensitivity towards internal and external stakeholder's satisfaction.

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An entity-wide and system approach to risk management will be adopted by the Department which means that every key risk in each part of the Department will be included in a structured and systematic process of risk management.

It is expected that the risk management processes will become embedded into the systems and processes of the Department, so as to ensure that our responses to risk remain current and dynamic.


All risk management efforts will be focused on supporting the objectives of the Department whilst ensuring compliance with relevant legislation, and fulfilling the expectations of staff and other stakeholders in terms of corporate governance.

Risk understanding and our tolerance for risk will be key considerations in our daily decision making and risk issues will be identified, analysed and ranked in a consistent manner. Risk management performance will be monitored, reviewed and reported.

The Department will address all risks categorised as medium and high.

This policy statement shall be reviewed annually to reflect the current stance on risk management.

Every staff has a part to play in this important endeavour and we look forward as a team to achieve these aims.



**Mr I POKHUN**  
**Director of Civil Aviation**

30 January 2024