

GEN 1.2 ENTRY, TRANSIT AND DEPARTURE OF AIRCRAFT

1. General

1.1 International flights into, from or over the territory of the Republic of Mauritius shall be subject to the current local regulations relating to civil aviation. These regulations correspond in all essentials to the Standards and Recommended Practices contained in Annex 9 to the Convention on International Civil Aviation.

1.2 Aircraft flying into or departing from the territory of the Republic of Mauritius shall make their first landing at, or final departure from Sir Seewoosagur Ramgoolam International Airport.

1.3 All correspondence for flight clearance, except for State and Military flights, should be addressed to:

The Director
Department of Civil Aviation
Attn: Flight Clearance Office
Sir Seewoosagur Ramgoolam International Airport
Plaine Magnien
Republic of Mauritius

Telephone : (230) 6032000
Telefax : (230) 6032079
AFS : FIMPYOYX
Email : ais@govmu.org

2. Scheduled flights

2.1 General

2.1.1 For regular international scheduled flights operated by a foreign airline into or in transit across the Republic of Mauritius, the airline must be eligible to make the flights under the provisions of a bilateral or multilateral agreement to which the State of the airline and the Republic of Mauritius are contracting parties, and must have a permit to operate into or in transit across the Republic of Mauritius.

2.1.2 Application with the following information and relevant documents must be submitted at least **2 months** in advance of the intended date of operation:

2.2 For first time applicant

2.2.1 Operators wishing to start schedule operations to Mauritius should apply to the Director of Civil Aviation at least 2 months from the date of start of operations and should include the following information:

- a) Name and postal billing address of operator;
- b) Type of aircraft and registration marks;

- c) Capacity/configuration of aircraft;
- d) Aircraft Call-sign;
- e) Schedule: route(s), date(s), timing(s) of operations;
- f) Copy of certificate of airworthiness;
- g) Air operator's certificate;
- h) Copy of insurance certificate;
- i) Copy of designation letter;
- j) Maximum take-off weight (MTOW) of the aircraft;
- k) Name and address of representative in Mauritius, if any;
- l) Name and contact details of the handling agent in Mauritius;
- m) Copy of the Certificate of Registration;
- n) Copy of Airworthiness Review Certificate, (if applicable);
- o) Noise certificate;
- p) Radio licenses of aircraft station licenses;
- q) Minimum equipment list (MEL);
- r) Duly filled Foreign Air Operator Certificate (FAOC) Form;
- s) Copy of the airline security program;
- t) Dangerous goods Manual, if applicable;
- u) Copy of RVSM approval for the aircraft; and
- v) Copy of carriage of dangerous goods approval.

2.2.1.1 Note: If the validity of the documents expires during the approved operations, aircraft operators shall submit new valid documents.

2.3 For renewal of schedule operations

2.3.1 Application for the renewal of schedule operations (IATA Summer and Winter Schedule) to Mauritius should be submitted to the Director of Civil Aviation at least **2 months** in advance of the intended date of operation. The information required are as follows:

- a) Name and postal billing address of operator;
- b) Type of aircraft and registration marks;
- c) Capacity/configuration of aircraft;
- d) Aircraft Call-sign;
- e) Schedule: route(s), date(s), timing(s) of operations;
- f) Copy of certificate of airworthiness;
- g) Air operator's certificate;
- h) Copy of insurance certificate;
- i) Copy of designation letter;
- j) Maximum take-off weight (MTOW) of the aircraft;
- k) Name and address of representative in Mauritius, if any; and
- l) Name and contact details of the handling agent in Mauritius;

2.3.2 In addition to the above, aircraft operators should comply with the following while sending their applications for renewal of schedule operations:

1. Resubmit any document listed in para 2.2.1, (m) to (v) which have been reviewed;
2. Confirm in writing on list of documents that have not been reviewed and which need not be submitted again; and
3. Aircraft operators shall comply with para 2.2.1.1 above.

2.4 For overflying

2.4.1 Operators wishing to operate scheduled overflights in the territory of the Republic of Mauritius should submit their applications to the Director of Civil Aviation at least **two weeks** prior to operations of the flights. Application should include the following information:

- a) Name and postal billing address of operator;
- b) Type of aircraft and registration marks;
- c) Aircraft Call-sign;
- d) Schedule: route(s), date(s), timing(s) of operations;
- e) Copy of insurance certificate; and
- f) Maximum take-off weight (MTOW) of the aircraft.

2.5 Supplementary flights

2.5.1 The permission of the Director of Civil Aviation is required to operate supplementary flights by schedule airlines.

2.5.2 Applications for operating supplementary flights both for landing in Mauritius and overflying the Mauritius Flight Information Region should be forwarded with the following information preferably **one week** prior to operations of the flights:

- a) Name and postal billing address of operator;
- b) Type of aircraft and registration marks;
- c) Capacity/configuration of aircraft;
- d) Aircraft Call-sign; and
- e) Schedule: route(s), date(s) and timing(s) of operations;

2.6 *Documentary requirements for clearance of aircraft*

2.6.1 It is necessary that the under-mentioned aircraft documents be submitted by airline operators for clearance on entry and departure of their aircraft to and from the Republic of Mauritius. All documents listed below must follow the ICAO standard format as set forth in the relevant appendices to ICAO Annex 9 and are acceptable when furnished in English or French and completed in legible handwriting. No visas are required in connection with such documents.

2.6.2 Aircraft documents required:

| Required by | General Declaration | Cargo Manifest |
|------------------|---------------------|----------------|
| Arrival | | |
| Customs | 1 | 3 |
| Health | 1 | - |
| Immigration | 1 | - |
| Departure | | |
| Customs | 1 | 1 |
| Immigration | 1 | - |

Notes: a) *One copy of the General Declaration is endorsed and returned by Customs, signifying clearance.*

b) *If no passengers are embarking (disembarking), and no articles are laden (unladen), no aircraft document except copies of the General Declaration need to be submitted to the above authorities.*

3. Non - scheduled flights

3.1 *General*

3.1.1 Other ad-hoc flights operated by aircraft in the airspace of the Republic of Mauritius are called as non-scheduled flights and are classified as follows:

- 1) Charter/ Special flights
- 2) Private flights
- 3) Medical evacuation or mercy flights
- 4) Cargo flights
- 5) State/Military/VVIP flights
- 6) Local Helicopter flights

3.2 *Charter / Special flights*

3.2.1 *Charter / Special flights - Landing*

3.2.1.1 Prior permission is necessary for airlines operating Charter / Special flights to Mauritius. Application for approval to operate such flights shall be submitted to the Director of Civil Aviation at least **7 days** in advance of the intended landing.

3.2.1.2 Requirements for processing of application for a Charter/ Special flight are as follows:

- a) Name and postal billing address of operator;
- b) Purpose of flight;
- c) Type of aircraft and registration marks;
- d) Aircraft Call-sign;
- e) Number and nationality of crew and passengers;
- f) Schedule: route(s), date(s), timing(s) of operations;
- g) General description of goods carried, if any;
- h) Copy of certificate of airworthiness;
- i) Copy of insurance certificate; and
- j) Maximum take-off weight (MTOW) of the aircraft.

3.2.1.3 If insufficient notice is given, the application may not be entertained.

3.2.2 Charter / Special flights - Series of Flights - Landing

3.2.2.1 If an operator intends to carry out a (series of) non-scheduled flight(s) into the Republic of Mauritius shall apply to the Director of Civil Aviation for permission to carry out such operations not less than **2 months** in advance of the intended date of operations. The requirements for processing such applications are as follows:

- a) Name and postal billing address of operator;
- b) Name and full address of owner;
- c) Name and full address of charterer;
- d) Purpose of flight;
- e) Type of aircraft and registration marks;
- f) Capacity/configuration of aircraft;
- g) Aircraft Call-sign;
- h) Number of crew and passengers;
- i) Schedule route(s), date(s), timing(s) of operations;
- j) Air operator's certificate (AOC) with allocated routes;
- k) Copy of wet/dry lease agreement as applicable;
- l) Letter from State of AOC issuer authorising these flights;
- m) Last heavy maintenance carried out and copy of maintenance release;
- n) General description of goods carried, if any;
- o) Copy of certificate of airworthiness;
- p) Copy of insurance certificate;
- q) Security of flight crew compartment (as per ICAO Annex 6, Part One);
- r) Maximum take off weight (MTOW) of the aircraft; and
- s) Contact details of local representative in Mauritius in case of an emergency.

3.2.3 Charter / Special flights – overflight and Technical stop

3.2.3.1 Charter / Special flights overflying the Mauritius Flight Information Region or making a technical stop in the Republic of Mauritius require prior permission. The operator should make an application to the Director of Civil Aviation at least **24 hours** in advance of the intended landing and should submit the following information:

- a) Name and postal billing address of operator;
- b) Type of aircraft and registration marks;
- c) Aircraft call-sign;
- d) Schedule: route(s), date(s), timing(s) of operations;
- e) Copy of insurance certificate; and

- f) Maximum take-off weight (MTOW) of the aircraft.

3.3 Private flights

3.3.1 Landing in Mauritius

3.3.1.1 If an operator intends to carry out a non-scheduled private flight into the Republic of Mauritius, he shall apply to the Director of Civil Aviation for permission to carry out such operations not less than:

- (a) 2 working days in advance of the intended date of operations, for passengers/crew members travelling from countries whose citizens do not require a visa.
- (b) 3 working days in advance of the intended date of operations for passengers/crew members travelling from countries whose citizens require a visa.

3.3.1.2 Requirements for processing of applications are as follows:

- a) Name and postal billing address of operator;
- b) Name, telephone number, e-mail and postal billing address of agent/operator;
- c) Purpose of flight, for example tourism, business meeting;
- d) Type of aircraft and registration marks;
- e) Aircraft Call-sign;
- f) Name, nationality, date of birth, passport number, and passport expiry date of all crew members;
- g) Name, nationality, date of birth, passport number, and passport expiry date of all inbound and outbound passengers;
- h) All surnames of passengers and crew members should be given in capital letters;
- i) Photocopies of the passports of all crew members and passengers;
- j) Status of passengers, for example, VVIP, businessmen or government officials, if any;
- k) Business contact in Mauritius (except for tourism);
- l) Schedule: route(s), date(s), timing(s) of operations;
- m) Name of local representative, if any;
- n) Name and address of handling agent in Mauritius;
- o) Copy of insurance certificate;
- p) Maximum take-off weight (MTOW) of the aircraft;
- q) Statement from operator/pilot as to whether any arms/ammunitions will be carried on board the aircraft; and
- r) Statement from operator/pilot as to whether any visiting royalty, Head of States or diplomatic passport holders are on board.

3.3.1.3 No private aircraft shall take off for Mauritius until a flight clearance is granted by the Department of Civil Aviation.

3.3.1.4 The flight clearance number of the flight clearance granted by the Department of Civil Aviation to aircraft operators should be included in field 18 of the flight plan and pilots should communicate this Flight Clearance Number to Mauritius Air Traffic Control on first radio contact. In case of change of aircraft, passengers or crew, operators should apply for a revised flight clearance.

3.3.1.5 It may happen that there are changes in: aircraft, itinerary, passengers or crew after the original application is made. In such cases the aircraft operator shall apply for a revised flight clearance because the previous flight clearance issued will no longer be valid. Aircraft operator shall ensure that he has obtained the revised flight clearance and the aircraft shall not take off for Mauritius until the revised flight clearance is obtained.

3.3.1.6 Operators shall make mention of the inbound as well as the outbound passengers.

3.3.1.7 The purpose of the flight/visit to Mauritius shall be clearly specified.

3.3.1.8 List of countries whose citizens need to apply and obtain a visa prior to undertaking their travel to Mauritius: Afghanistan, Bangladesh, Iran (Islamic Republic of), Iraq, Korea (People's Democratic Republic of North), Lao (People's Democratic Republic of), Libya, Mali, Pakistan, Palestinian State, Saharawi Republic, Somalia, South Sudan, Sudan, Syrian Arab Republic and Yemen

3.3.2 Overflying Mauritius airspace

3.3.2.1 Prior permission is necessary for overflying the Mauritius FIR. The operator shall apply to the Director of Civil Aviation at least **24 hours** in advance of the aircraft's entry into the Mauritius airspace.

3.3.2.2 Requirements for processing of applications are as follows:

- a) Name and postal billing address of operator;
- b) Purpose of flight;
- c) Type of aircraft and registration marks;
- d) Aircraft Call-sign;
- e) Copy of insurance certificate;
- f) Schedule: route(s), date(s), timing(s) of operations; and
- g) Maximum take-off weight (MTOW) of the aircraft.

3.3.3 Technical stop in Mauritius

3.3.3.1 The requirements for application for technical stop of private flight in Mauritius are similar to private flight overflying the Mauritius airspace (para 3.3.2.2 above). The operator shall apply to the Director of Civil Aviation at least **24 hours** in advance of the flight.

3.4 *Medical Evacuation or Mercy flights*

3.4.1 Landing in Mauritius

3.4.1.1 If an operator intends to carry out a Medical Evacuation or Mercy flight to carry patient to/from the Republic of Mauritius, he shall apply to the Director of Civil Aviation for permission to carry out such operations. Clearances for such flights have fast track procedure and can be granted within **three hours** of the request provided that all the required documentation listed below is submitted.

3.4.1.2 Requirements for processing of applications are as follows:

- a) Operator's name and address;
- b) Type of aircraft and registration marks;
- c) Aircraft Call-sign;
- d) Purpose of flight;
- e) Name, nationality, date of birth, passport number and passport expiry date of crew;
- f) Name, nationality, date of birth, passport number and passport expiry date of patient / accompanying passenger / doctor/nurse etc;
- g) Whereabouts of patient (clinic / hospital);
- h) Aerodrome/country of origin;
- i) Aerodrome/country of destination;
- j) ETA/ETD;
- k) Maximum take-off weight (MTOW) of aircraft;
- l) Copy of insurance certificate; and
- m) Handling agent / operator's representative (if any).

3.4.1.3 No Medical Evacuation or Mercy flight shall take-off for Mauritius until a flight clearance is granted by the Department of Civil Aviation.

3.4.1.4 The flight clearance number granted by the Department of Civil Aviation to aircraft operators should be included in field 18 of the flight plan and pilots should communicate this Flight Clearance Number to Mauritius Air Traffic Control on first radio contact. In case of change of aircraft, passengers or crew, operators should apply for a revised flight clearance.

3.4.2 Overflying Mauritius airspace

3.4.2.1 If an operator intends to overfly the Mauritius airspace with a medical evacuation or mercy flight, he shall apply to the Director of Civil Aviation at least **3 hours** prior to operations of the flight.

3.4.2.2 Requirements for processing of applications are as follows:

- a) Operator's name and address;

- b) Type of aircraft and registration marks;
- c) Aircraft Call-sign;
- d) Purpose of flight;
- e) Number of crew;
- f) Number of passengers;
- g) Schedule: route(s), date(s), timing(s) of operations;
- h) Maximum take-off weight (MTOW) of aircraft; and
- i) Copy of insurance certificate.

3.4.3 Technical stop in Mauritius

3.4.3.1 If an operator intends to make a technical stop at Sir Seewoosagur Ramgoolam International Airport with a medical evacuation or mercy flight, he shall apply to the Director of Civil Aviation **at least 3 hours** prior to operations of the flight.

3.4.3.2 Requirements are same as at 3.4.2.2 above.

3.5 Cargo flights

3.5.1 Landing in Mauritius

3.5.1.1 If an operator intends to operate a cargo flight to Mauritius, he shall apply to the Director of Civil Aviation **at least 3 days** in advance prior to operations of the flight if carrying general cargo and live animals and **at least 2 weeks** in advance if carrying **dangerous goods** on board.

3.5.1.2 If an operator intends to operate a series of cargo flights to Mauritius, the operator shall apply to the Director of Civil Aviation at least 2 months in advance of the start of operations.

3.5.1.3 The requirements for processing the application for a cargo flight are as follows:

- a) Name and postal billing address of operator;
- b) Type of aircraft and registration marks;
- c) Aircraft Call-sign;
- d) Type of cargo on board (including UN numbers in case dangerous goods are carried);
- e) Aerodrome/country of origin;
- f) Aerodrome/country of destination;
- g) ETA/ETD;
- h) Copy of insurance certificate;
- i) Handling agent / operator's representative (if any); and
- j) Maximum take-off weight (MTOW) of aircraft;

3.5.1.4 The following additional information are required for series of cargo flights:

- a) Air operator's certificate (AOC) with allocated routes;

- b) Copy of wet/dry lease agreement as applicable;
- c) Letter from State of AOC issuer authorising these flights;
- d) Last heavy maintenance carried out and copy of maintenance release;
- e) General description of goods carried, if any;
- f) Copy of certificate of airworthiness; and
- g) Contact details of local representative in Mauritius in case of an emergency.

3.5.2 Overflying the Mauritius airspace

3.5.2.1 If an operator intends to overfly the Mauritius airspace with a cargo flight, he shall apply to the Director of Civil Aviation **at least 1 day** prior to operations of the flight.

3.5.2.2 Requirements for processing of applications are as follows:

- a) Operator's name and address;
- b) Type of aircraft and registration marks;
- c) Aircraft Call-sign;
- d) Purpose of flight;
- e) Type of cargo on board;
- f) Aerodrome/country of origin;
- g) Aerodrome/country of destination;
- h) Schedule: route(s), date(s), timing(s) of operations;
- i) Maximum take-off weight (MTOW) of aircraft; and
- j) Copy of insurance certificate.

3.5.3 Technical stop in Mauritius

3.5.3.1 If an operator intends to make a technical stop at Sir Seewoosagur Ramgoolam International Airport with a cargo flight, he shall apply to the Director of Civil Aviation **at least 1 day** prior to operations of the flight.

3.5.3.2 Requirements are same as at 3.5.2.2 above.

3.6 State/ VVIP/ Military flight

3.6.1 Foreign State/ VVIP/ Military aircraft intending to land at Sir Seewoosagur Ramgoolam International Airport or overfly the Mauritius airspace are to obtain diplomatic clearance for such landings or overflights from the Ministry of Foreign Affairs, Regional Integration and International Trade. Contact details are as follows:

The Secretary for Foreign Affairs
9th Floor Newton Tower
Port Louis
Republic of Mauritius

Telephone : (230) 4052500
Telefax : (230) 2088087

3.6.2 Application should be made at least **15 days** in advance of the intended date of operations. Requirements for processing of applications are as follows:

- a) Name, nationality of crew members and passengers on board;
- b) Type of aircraft and registration marks;
- c) Place where flight originates with intermediate stops, and times;
- d) Estimated Time of Arrival (ETA) and Estimated Time of Departure (ETD) to/from Sir Seewoosagur Ramgoolam International Airport
- e) Purpose of flight; and
- f) Services required on ground, that is, handling, fuel, catering etc.

3.7 Local helicopter flights

3.7.1 If an operator intends to operate a helicopter flight in Mauritius, he shall apply to the Director of Civil Aviation **at least 3 days** prior to operations of the flight. Requirements for processing of applications are as follows:

- a) Operator's name and address;
- b) Helicopter registration / Call-sign;
- c) Helicopter type;
- d) Purpose of flight;
- e) Name of passengers;
- f) Departure location;
- g) Destination location; and
- h) ETA/ETD.

4. Public health measures applied to aircraft

4.1 WHO Blocks Away disinsection is acceptable for all aircraft arriving at Sir Seewoosagur Ramgoolam International Airport. Details of accepted procedures are found in Annex 6 of the International Health Regulations and can be obtained from the port and airport Unit, Ministry of Health and Quality of Life. If accepted procedures have not been followed as laid down as above, or if an insect is detected inside the aircraft, disinsection will be done on the ground prior to the disembarkation of passengers and crew.

4.2 All aircraft apertures must remain closed from the time Mauritius is sighted, except when the aircraft is parked when the door may be opened for the brief entry of the Public Health and Agricultural quarantine staff and for the removal of document portfolios.

5. Agricultural and animal quarantine requirements

5.1 All uncanned pantry stores are subject to inspection by the Quarantine Duty Officer and if not sealed in lockers on board the aircraft, are liable to destruction.

All pantry refuse, animal and vegetable, fresh or cooked, and any sweepings must be submitted to the Quarantine Duty Officer for destruction.

5.2 All plant material whether intended for import (including samples of any sort) or for export is subject to inspection by the Quarantine Duty Officer, as prescribed by the Plant Protection Act 2006.

Disembarkation of any plant material in breach of the provisions of the Plant Protection Act 2006 will not be authorised.

5.3 No animal or animal products shall be allowed landing unless an Import Permit from the Ministry of Agro Industry, Food Production and Security is held as per the Animal Diseases Act, 1925. Landing of unauthorised pets is strictly prohibited.

5.4 No fish or fish products, including prawns, oysters, lobsters, etc., shall be allowed disembarkation unless supported by an Import Permit issued under the Fisheries Act, 1980.