

GEN 3. SERVICES

GEN 3.1 AERONAUTICAL INFORMATION SERVICES

1. Responsible service

1.1 The Aeronautical Information Service, which forms part of the Operations Division of the Department of Civil Aviation of the Republic of Mauritius, ensures the flow of information necessary for the safety, regularity and efficiency of international and national air navigation within the area of its responsibility as indicated under GEN 3.1.2 below. The International NOTAM Office is an integral part of the AIS Headquarters and is located at the Area Control Centre (ACC) building.

1.2 *AIS Headquarter and International NOTAM Office (NOF)*

Aeronautical Information Service
Department of Civil Aviation
Sir Seewoosagur Ramgoolam International Airport
Plaine Magnien
Republic of Mauritius

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The service is provided in accordance with the provisions contained in ICAO Annex 15 - Aeronautical Information Services.

Aeronautical Information service is only available during normal office hours.

2. Area of responsibility

2.1 The Aeronautical Information Service is responsible for the collection and dissemination of information for the entire territory of the Republic of Mauritius and for the airspace over the high seas encompassed by the Mauritius Flight Information Region.

3. Aeronautical publications

3.1 The aeronautical information is provided in the form of the Integrated Aeronautical Information Package consisting of the following elements:

- Aeronautical Information Publication (AIP);
- Amendment service to the AIP (AIP AMDT);
- Supplement to the AIP (AIP SUP);
- NOTAM and Pre-Flight Information Bulletins (PIB);
- Aeronautical Information Circular (AIC); and
- Checklists and summaries.

NOTAM and the related monthly checklists are issued via the Aeronautical Fixed Service (AFS), while PIB are made available at the AIS. All other elements of the package are distributed by air mail.

3.2 *Aeronautical Information Publication (AIP)*

The AIP is the basic aviation document intended primarily to satisfy international requirements for the exchange of permanent aeronautical information and long duration temporary changes essential for air navigation.

AIP Republic of Mauritius is published in one volume.

The AIP is published in a loose-leaf form with text in English only for use in international and domestic operations, whether the flight is commercial or a private one.

3.3 *Amendment service to the AIP (AIP AMDT)*

Amendments to the AIP are made by means of replacement sheets. Two types of AIP AMDT are produced:

- Regular AIP Amendment (AIP AMDT), issued in accordance with the established regular interval incorporates permanent changes into the AIP on the indicated publication date; and
- AIRAC AIP Amendment (AIRAC AIP AMDT) issued in accordance with the AIRAC system

and identified by the acronym AIRAC, incorporates operationally significant permanent changes into the AIP on the indicated AIRAC effective date.

A brief description of the subjects affected by the amendment is given on the AIP Amendment cover sheet. New information included on the reprinted AIP pages is annotated or identified by a vertical line in the left margin of the change / addition.

Each AIP page and each AIP replacement page introduced by an amendment, including the amendment cover sheet are dated. The date consists of the day, month (by name) and year of the publication date (AIRAC AIP AMDT) of the information. Each AIP amendment cover sheet includes references to the serial number of those elements, if any, of the Integrated Aeronautical Information Package which have been incorporated in the AIP by the amendment and are consequently canceled.

Each AIP AMDT and each AIRAC AIP AMDT are allocated separate serial numbers which are consecutive and based on the calendar year. The year, indicated by two digits, is a part of the serial number of the amendment, e.g. AIP AMDT 1/96; AIRAC AIP AMDT 1/96.

A checklist of AIP pages containing page number/chart title and the publication or effective date (day, month by name and year) of the information is reissued with each amendment and is an integral part of the AIP.

3.4 *Supplement to the AIP (AIP SUP)*

Temporary changes of long duration (three months or longer) and information of short duration which consists of extensive text and/or graphics, supplementing the permanent information contained in the AIP, are published as AIP Supplements (AIP SUP). Operationally significant temporary changes to the AIP are published in accordance with the AIRAC system and its established effective dates and are identified clearly by the acronym AIRAC AIP SUP.

AIP Supplements are published on yellow paper to be conspicuous and to stand out of the rest of the AIP. Each AIP Supplement (regular or AIRAC) is allocated a serial number which is consecutive and based on the calendar year.

An AIP Supplement is kept in the AIP as long as all or some of its contents remain valid. The period of validity of the information contained in the AIP Supplement will normally be given in the supplement itself. Alternatively, NOTAM may be used to indicate changes to the period of validity or cancellation of the supplement.

A checklist of AIP Supplements currently in force is issued in the monthly printed plain-language summary of NOTAM in force.

3.5 *NOTAM and Pre-flight Information Bulletins (PIB)*

NOTAM contain information concerning the establishment, condition or change in any aeronautical facility, service, procedure or hazard, the timely knowledge of which is essential for personnel concerned with flight operations. The text of each NOTAM contains the information in the order shown in the ICAO NOTAM Format and is composed of the significant/ uniform abbreviated phraseology assigned to the ICAO NOTAM Code complemented by ICAO abbreviations, indicators, identifiers, designators, call signs, frequencies, figures, and plain language. NOTAM are originated and issued for the Mauritius FIR and are distributed in two series identified by the letters A and B.

Series A - NOTAM containing full information on facilities and procedures available for use by international civil aviation promulgated both internationally and nationally.

Series B - NOTAM containing information of concern to aircraft other than those engaged in international civil aviation, promulgated nationally and to selected adjacent states on request.

A pre-flight information service is available at the AIS Office at Sir Seewoosagur Ramgoolam International Airport and covers the area with which NOTAM is exchanged.

3.6 *Aeronautical Information Circular (AIC)*

The Aeronautical Information Circulars (AIC) contain information on the long-term forecast of any major change in legislation, regulations, procedures or facilities; information on a purely explanatory or advisory nature liable to affect flight safety; and information or notification of an explanatory or advisory nature concerning technical, legislative or