

GEN 1.2 ENTRY, TRANSIT AND DEPARTURE OF AIRCRAFT

1. General

1.1 International flights into, from or over the territory of the Republic of Mauritius shall be subject to the current local regulations relating to civil aviation. These regulations correspond in all essentials to the Standards and Recommended Practices contained in Annex 9 to the Convention on International Civil Aviation.

1.2 Aircraft flying into or departing from the territory of the Republic of Mauritius shall make their first landing at, or final departure from Sir Seewoosagur Ramgoolam International Airport.

1.3 All correspondence for flight clearance, except for State and Military flights, should be addressed to:

The Director
Department of Civil Aviation
Attn: Flight Clearance Office
Sir Seewoosagur Ramgoolam International Airport
Plaine Magnien
Republic of Mauritius

Telephone : (230) 6032000
Telefax : (230) 6032079
AFS : FIMPYOYX
Email : ais@govmu.org

2. Scheduled flights

2.1 General

2.1.1 For regular international scheduled flights operated by a foreign airline into or in transit across the Republic of Mauritius, the airline must be eligible to operate the flights under the provisions of a bilateral or multilateral agreement to which the State of the airline and the Republic of Mauritius are contracting parties, and must have a permit to operate into or in transit across the Republic of Mauritius.

2.1.2 Application with the following information and relevant documents must be submitted at least **2 months** in advance of the intended date of operation:

2.2 For first time applicant

2.2.1 Operators wishing to start schedule operations to Mauritius should apply to the Director of Civil Aviation at least 2 months from the date of start of operations and should include the following information:

- a) Name, telephone number, email and postal address of operator;

- b) Name and contact details of operator's representative available in the event of an emergency on H24 including landline and mobile telephone number (including country and area codes); Fax numbers; Email addresses; AFTN addresses; & SITA addresses;
- c) Billing address of operator (email and postal addresses);
- d) Type of aircraft and registration marks;
- e) Capacity/configuration of aircraft;
- f) Aircraft call-sign;
- g) Schedule: route(s), date(s), timing(s) of operations;
- h) Copy of Certificate of Airworthiness (COA);
- i) Air Operator's Certificate;
- j) Copy of insurance certificate;
- k) Copy of designation letter;
- l) Maximum take-off weight (MTOW) of the aircraft;
- m) Name and address of representative in Mauritius, if any;
- n) Name and contact details of the handling agent in Mauritius;
- o) Copy of the Certificate of Registration;
- p) Copy of Airworthiness Review Certificate, (if applicable);
- q) Noise certificate;
- r) Radio licenses of aircraft station;
- s) Minimum equipment list (MEL);
- t) Duly filled Foreign Air Operator Certificate (FAOC) Form;
- u) Copy of the airline security program;
- v) Dangerous goods manual, if applicable;
- w) Copy of RVSM approval for the aircraft;
- x) Copy of carriage of dangerous goods approval;

2.2.1.1 Note: If the validity of the documents expires during the approved operations, aircraft Operators shall submit new valid documents.

2.3 For renewal of schedule operations

2.3.1 Application for the renewal of schedule operations (IATA Summer and Winter Schedule) to Mauritius should be submitted to the Director of Civil Aviation at least **2 months** in advance of the intended date of operation. The information required are as follows:

- a) Name, telephone number, email and postal address of operator;
- b) Name and contact details of operator's representative available in the event of an emergency on H24 including landline and mobile telephone number (including country and area codes); Fax numbers; Email

- addresses; AFTN addresses; & SITA addresses;
- c) Billing address of operator (email and postal addresses);
- d) Type of aircraft and registration marks;
- e) Capacity/configuration of aircraft;
- f) Aircraft call-sign;
- g) Schedule: route(s), date(s), timing(s) of operations;
- h) Noise Certificate of the aircraft;
- i) Statement from airlines that their aircraft have the necessary insurance cover, equipments on board and maintained in an airworthiness conditions as per provision of Annex 6 - Operations of Aircraft, Part I - International Commercial Air Transport- Aeroplanes, Chapter 6 - Aeroplane Instruments, Equipments and flight document and Chapter 7 - Aeroplane Communication and Navigation Equipment.

2.4 Overflights

2.4.1 Operators wishing to operate scheduled overflights in the territory of the Republic of Mauritius should submit their applications to the Director of Civil Aviation at least **two weeks** prior to operations of the flights. Application should include the following information:

- a) Name, telephone number, email and postal address of operator;
- b) Name and contact details of operator’s representative available in the event of an emergency on H24 including landline and mobile telephone number (including country and area codes); Fax numbers; Email addresses; AFTN addresses; & SITA addresses;
- c) Billing address of operator (email and postal addresses);
- d) Type of aircraft and registration mark(s);
- e) Aircraft call-sign;
- f) Schedule: route(s), date(s), timing(s) of operations;
- g) Noise certificate of the aircraft.

2.5 Supplementary flights

2.5.1 The permission of the Director of Civil Aviation is required to operate supplementary flights by schedule airlines.

2.5.2 Applications for operating supplementary flights both for landing in Mauritius and overflying the Mauritius Flight Information Region should be forwarded with the following information preferably **one week** prior to operations of the flights:

- a) Name, telephone number, email and postal address of operator;

- b) Name and contact details of operator’s representative available in the event of an emergency on H24 including landline and mobile telephone number (including country and area codes); Fax numbers; Email addresses; AFTN addresses; & SITA addresses;
- c) Billing address of operator (email and postal addresses);
- d) Type of aircraft and registration marks;
- e) Capacity/configuration of aircraft;
- f) Aircraft call-sign; and
- g) Schedule: route(s), date(s) and timing(s) of operations;

2.6 Documentary requirements for clearance of aircraft

2.6.1 It is necessary that the under-mentioned aircraft documents be submitted by airline Operators for clearance on entry and departure of their aircraft to and from the Republic of Mauritius. All documents listed below must follow the ICAO standard format as set forth in the relevant appendices to ICAO Annex 9 and are acceptable when submitted in English or French and completed in legible handwriting. No visas are required in connection with such documents.

2.6.2 Aircraft documents required:

Required by	General Declaration	Cargo Manifest
Arrival		
Customs	1	3
Health	1	-
Immigration	1	-
Departure		
Customs	1	1
Immigration	1	-

Notes: a) One copy of the General Declaration is endorsed and returned by Customs, signifying clearance.

b) If no passengers are embarking (disembarking), and no articles are laden (unladen), no aircraft document except copies of the General Declaration need to be submitted to the above authorities.

3. Non - scheduled flights

3.1 General

3.1.1 Other ad-hoc flights operated by aircraft in the airspace of the Republic of Mauritius are called as non-scheduled flights and are classified as follows:

- 1) Charter/ Special flights

- 2) Cargo flights
- 3) State/Military/VVIP flights
- 4) Local Helicopter flights

3.1.2 Operators of non-scheduled flights, including, private flights, medical evacuation/ mercy flights, charter flights and state flights, intending to overfly the Mauritius Flight Information Region or to land in the territory of Mauritius, shall provide the operator's contact details together with their application for permission to operate such flights.

3.2 *Charter / Special flights*

3.2.1 *Charter / Special flights - Landing*

3.2.1.1 Prior permission is necessary for airlines operating Charter / Special flights to Mauritius. Application for approval to operate such flights shall be submitted to the Director of Civil Aviation at least **7 days** in advance of the intended landing.

3.2.1.2 Requirements for processing of application for a Charter/ Special flight are as follows:

- a) Name, telephone number, email and postal address of operator;
- b) Name and contact details of operator's representative available in the event of an emergency on H24 including landline and mobile telephone number (including country and area codes); Fax numbers; Email addresses; AFTN addresses; & SITA addresses;
- c) Billing address of operator (email and postal addresses);
- d) Purpose of flight;
- e) Type of aircraft and registration mark(s);
- f) Aircraft call-sign;
- g) Number and nationality of crew and passengers;
- h) Schedule: route(s), date(s), timing(s) of operations;
- i) General description of goods carried, if any;
- j) Copy of insurance certificate;
- k) Air Operator's Certificate (AOC) with allocated routes
- l) Noise Certificate of the aircraft.

3.2.1.3 If the application is not received within the mentioned time from, same may not be entertained.

3.2.2 *Charter / Special flights - Series of Flights - Landing*

3.2.2.1 If an operator intends to carry out a (series of) non-scheduled flight(s) into the Republic of Mauritius application shall be made to the Director of Civil Aviation for permission to carry out such operations not less than **2 months** in advance of the intended date

of operations. The requirements for processing such applications are as follows:

- a) Name, telephone number, email and postal address of operator;
- b) Name and contact details of operator's representative available in the event of an emergency on H24 including landline and mobile telephone number (including country and area codes); Fax numbers; Email addresses; AFTN addresses; & SITA addresses;
- c) Billing address of operator (email and postal addresses);
- d) Name and full address of owner;
- e) Name and full address of charterer;
- f) Purpose of flight;
- g) Type of aircraft and registration mark(s);
- h) Capacity/configuration of aircraft;
- i) Aircraft call-sign;
- j) Number of crew and passengers;
- k) Schedule route(s), date(s), timing(s) of operations;
- l) Air Operator's Certificate (AOC) with allocated routes;
- m) Copy of insurance certificate;
- n) Copy of wet/dry lease agreement if applicable;
- o) Statement from airlines that their aircraft have equipments on board and maintained in an airworthiness condition as per provision of Annex 6 - Operations of Aircraft, Part I - International Commercial Air Transport-Aeroplanes, Chapter 6 - Aeroplane Instruments, Equipments and flight document and Chapter 7 - Aeroplane Communication and Navigation Equipment
- p) Noise Certificate of the aircraft.

3.2.3 *Charter / Special flights – overflight and Technical stop*

3.2.3.1 Charter / Special flights overflying the Mauritius Flight Information Region or making a technical stop in the Republic of Mauritius require prior permission. The operator should make an application to the Director of Civil Aviation at least **24 hours** in advance of the intended landing and should submit the following information:

- a) Name, telephone number, email and postal address of operator;
- b) Name and contact details of operator's representative available in the event of an emergency on H24 including landline and mobile telephone number (including country and area codes); Fax numbers; Email addresses; AFTN addresses; & SITA addresses;

- c) Billing address of operator (email and postal addresses);
- d) Type of aircraft and registration mark(s);
- e) Aircraft call-sign;
- f) Schedule: route(s), date(s), timing(s) of operations;
- g) Copy of insurance certificate;
- h) Statement from airlines that their aircraft have equipments on board and maintained in an airworthiness condition as per provision of Annex 6 - Operations of Aircraft, Part I - International Commercial Air Transport- Aeroplanes, Chapter 6 - Aeroplane Instruments, Equipments and flight document and Chapter 7 - Aeroplane Communication and Navigation Equipment
- i) Noise Certificate of the aircraft.

board and maintained in an airworthiness condition as per provision of Annex 6 - Operations of Aircraft, Part I - International Commercial Air Transport- Aeroplanes, Chapter 6 - Aeroplane Instruments, Equipments and flight document and Chapter 7 - Aeroplane Communication and Navigation Equipment

3.3 *Cargo flights*

3.3.1 **Landing in Mauritius**

3.3.1.1 If an operator intends to operate a cargo flight (general cargo/live animals) to Mauritius, he shall apply to the Director of Civil Aviation **at least 3 days** in advance prior to operation of the flight, at least **2 weeks** in advance if carrying **dangerous goods** on board.

3.3.1.2 If an operator intends to operate a series of cargo flights to Mauritius, the operator shall apply to the Director of Civil Aviation at least 2 months in advance of the start of operations.

3.3.1.3 The requirements for processing the application for a cargo flight are as follows:

- a) Name, telephone number, email and postal address of operator;
- b) Name and contact details of operator's representative available in the event of an emergency on H24 including Landline and mobile telephone number (including country and area codes); Fax numbers; Email addresses; AFTN addresses; & SITA addresses;
- c) Billing address of operator (email and postal addresses);
- d) Type of aircraft and registration mark(s);
- e) Aircraft call-sign;
- f) Type of cargo on board (including UN numbers in case dangerous goods are carried);
- g) Aerodrome/country of origin;
- h) Aerodrome/country of destination;
- i) ETA/ETD;
- j) Handling agent / operator's representative (if any): and
- k) Noise Certificate of aircraft;
- l) Statement from airlines that their aircraft have the necessary insurance cover, equipments on

3.3.1.4 The following additional information are required for series of cargo flights:

- a) Copy of wet/dry lease agreement if applicable (required for long period);
- b) General description of goods carried, if any;
- c) Contact details of local representative in Mauritius in case of an emergency.
- d) Copy of Dangerous Goods Approval Certificate, if applicable;
- e) Copy of cargo manifest

3.3.2 **Overflying the Mauritius airspace**

3.3.2.1 If an operator intends to operate a cargo flight overfly the Mauritius airspace, application shall be made to the Director of Civil Aviation **at least 1 day** prior to operation of the flight.

3.3.2.2 Requirements for processing of applications are as follows:

- a) Name, telephone number, email and postal address of operator;
- b) Name and contact details of operator's representative available in the event of an emergency on H24 including landline and mobile telephone number (including country and area codes); Fax numbers; Email addresses; AFTN addresses; & SITA addresses;
- c) Billing address of operator (email and postal addresses);
- d) Type of aircraft and registration mark(s);
- e) Aircraft call-sign;
- f) Purpose of flight;
- g) Type of cargo on board;
- h) Aerodrome/country of origin;
- i) Aerodrome/country of destination;
- j) Schedule: route(s), date(s), timing(s) of operations;
- k) Noise Certificate of aircraft; and
- l) Statement from airlines that their aircraft have the necessary insurance cover, equipments on board and maintained in an airworthiness condition as per provision of Annex 6 - Operations of Aircraft, Part I - International Commercial Air Transport- Aeroplanes, Chapter 6 - Aeroplane Instruments, Equipments and flight document and Chapter 7 - Aeroplane Communication and Navigation Equipment.

3.3.3 Technical stop in Mauritius

3.3.3.1 If an operator intends to operate a cargo flight as technical stop at Sir Seewoosagur Ramgoolam International Airport an application shall be made to the Director of Civil Aviation **at least 1 day** prior to operations of the flight.

3.3.3.2 Requirements are same as at 3.3.2.2 above.

3.4 State/ VVIP/ Military flight

3.4.1 Foreign State/ VVIP/ Military aircraft intending to land at Sir Seewoosagur Ramgoolam International Airport or overfly the Mauritius airspace are to obtain diplomatic clearance for such landings or overflights from the Ministry of Foreign Affairs, Regional Integration and International Trade. Contact details are as follows:

The Secretary for Foreign Affairs
9th Floor Newton Tower
Port Louis
Republic of Mauritius

Telephone : (230) 4052500
Telefax : (230) 2088087

3.4.2 Application shall be made at least **15 days** in advance of the intended date of operations. Requirements for processing of applications are as follows:

- a) Name and nationality of crew members and passengers on board;
- b) Type of aircraft and registration mark(s);
- c) Aerodrome of origin with itinerary;
- d) Estimated Time of Arrival (ETA) and Estimated Time of Departure (ETD) to/from Sir Seewoosagur Ramgoolam International Airport
- e) Purpose of flight; and
- f) Ground handling services.

3.5 Local helicopter flights

3.5.1 If an operator intends to operate a helicopter flight in Mauritius, he shall apply to the Director of Civil Aviation **at least 3 days** prior to operation of the flight. Requirements for processing of applications are as follows:

- a) Operator's name and address;
- b) Helicopter registration / Call-sign;
- c) Helicopter type;
- d) Purpose of flight;
- e) Name of passengers;
- f) Departure location;
- g) Destination location; and

h) ETA/ETD.

4. Private flights

4.1 Landing in Mauritius

4.1.1 If an operator intends to operate a private flight into the Republic of Mauritius, application shall be made to the Director of Civil Aviation for permission to carry out such operation not less than:

- (a) 2 working days in advance of the intended date of operation, for passengers/crew members travelling from countries whose citizens do not require a visa.
- (b) 3 working days in advance of the intended date of operation for passengers/crew members travelling from countries whose citizens require a visa.

4.1.2 Requirements for processing of applications are as follows:

- a) Name, telephone number, email and postal address of operator;
- b) Name and contact details of operator's representative available in the event of an emergency on H24 including landline and mobile telephone number (including country and area codes); Fax numbers; Email addresses; AFTN addresses; & SITA addresses;
- c) Billing address of operator (email and postal addresses);
- d) Purpose of flight, for example tourism, business meeting;
- e) Type of aircraft and registration mark(s);
- f) Aircraft call-sign;
- g) Surname (in capital letters), name, maiden name, nationality, date of birth, passport number, gender and passport expiry of all crew members;
- h) Surname (in capital letters), name, maiden name, nationality, date of birth, passport number, gender and passport expiry of all inbound and outbound passengers;
- i) Place of stay for passengers;
- j) Hotel booking and duration of stay for crew in case of layover;
- k) Photocopies of the passports of all crew members and passengers;
- l) Status of passengers, for example, VVIP, businessmen or government officials, if any;
- m) Business contact in Mauritius (except for tourism);
- n) Schedule: route(s), date(s), timing(s) of operations;
- o) Name of local representative, if any;

- p) Name and address of handling agent in Mauritius;
 - q) Noise Certificate of the aircraft;
 - r) Statement from operator/pilot as to whether any arms/ammunitions will be carried on board the aircraft; and
 - s) Statement from operator/pilot as to whether any visiting royalty, Head of States or diplomatic passport holders are on board;
 - t) Original general declaration
- c) Billing address of operator (email and postal addresses);
 - d) Purpose of flight;
 - e) Type of aircraft and registration mark(s);
 - f) Aircraft call-sign;
 - g) Schedule: route(s), date(s), timing(s) of operations; and
 - h) Noise Certificate of the aircraft.

4.1.3 No private aircraft shall take off for Mauritius until a flight clearance is granted by the Department of Civil Aviation.

4.1.4 The flight clearance number of the flight clearance granted by the Department of Civil Aviation to aircraft operators should be included in field 18 of the flight plan and pilots should communicate this Flight Clearance Number to Mauritius Air Traffic Control on first radio contact. In case of change of aircraft, passengers or crew, operators should apply for a revised flight clearance.

4.1.5 It may happen that there are changes in aircraft, itinerary, passengers or crew after the original application is made. In such cases the aircraft operator shall apply for a revised flight clearance because the previous flight clearance issued will no longer be valid. Aircraft operator shall ensure that he has obtained the revised flight clearance and the aircraft shall not take off for Mauritius until the revised flight clearance is obtained.

4.1.6 List of countries whose citizens need to apply and obtain a visa prior to undertaking their travel to Mauritius: Afghanistan, Bangladesh, Iran (Islamic Republic of), Iraq, Korea (People's Democratic Republic of North), Lao (People's Democratic Republic of), Libya, Mali, Pakistan, Palestinian State, Saharawi Republic, Somalia, South Sudan, Sudan, Syrian Arab Republic and Yemen

4.2 Overflying Mauritius airspace

4.2.1 Prior permission is necessary for overflying the Mauritius FIR. The operator shall apply to the Director of Civil Aviation at least **24 hours** in advance of the aircraft's entry into the Mauritius airspace.

4.2.2 Requirements for processing of applications are as follows:

- a) Name, telephone number, email and postal address of operator;
- b) Name and contact details of operator's representative available in the event of an emergency on H24 including Landline and mobile telephone number (including country

4.3 Technical stop in Mauritius

4.3.1 The requirements for application of technical stop for private flight in Mauritius are similar to private flight overflying the Mauritius airspace (para 3.3.2.2 above). The operator shall apply to the Director of Civil Aviation at least 24 hours in advance of the flight.

4.4 Medical Evacuation or Mercy flights

4.4.1 Landing in Mauritius

4.4.1.1 If an operator intends to operate a Medical Evacuation or Mercy flight to carry patient to/from the Republic of Mauritius, application shall be made to the Director of Civil Aviation for permission to carry out such operations. Clearances for such flights have fast track procedure and can be granted within three hours of the request provided that all the required documentation listed below is submitted.

4.4.1.2 Requirements for processing of applications are as follows:

- (a) Name, telephone number, email and postal address of operator;
- (b) Name and contact details of operator's representative available in the event of an emergency on H24 including landline and mobile telephone number (including country and area codes); Fax numbers; Email addresses; AFTN addresses; & SITA addresses;
- (c) Billing address of operator (email and postal addresses);
- (d) Type of aircraft and registration mark(s);
- (e) Aircraft call-sign;
- (f) Purpose of flight;
- (g) Surname (in capital letters), name maiden name, nationality, date of birth, passport number, gender and passport expiry of all crew members;
- (h) Surname (in capital letters), name maiden name, nationality, date of birth, passport number, gender and passport expiry of patient

as well as any accompanying passenger or medical personnel;

- (i) Aerodrome/country of origin;
- (j) Aerodrome/country of destination;
- (k) ETA/ETD;
- (l) Noise Certificate of aircraft;
- (m) Handling agent / operator's representative (if any).
- (n) Original general declaration

4.4.1.3 No Medical Evacuation or Mercy flight shall take-off for Mauritius until a flight clearance is granted by the Department of Civil Aviation.

4.4.1.4 The flight clearance number granted by the Department of Civil Aviation to aircraft operators should be included in field 18 of the flight plan and pilots should communicate this Flight Clearance Number to Mauritius Air Traffic Control on first radio contact. In case of change of aircraft, passengers or crew, operators should apply for a revised flight clearance.

4.4.2 Overflying Mauritius airspace

4.4.2.1 If an operator intends to overfly the Mauritius airspace with a medical evacuation or mercy flight, application shall be made to the Director of Civil Aviation **at least 3 hours** prior to operations of the flight.

4.4.2.2 Requirements for processing of applications are as follows:

- a) Name, telephone number, email and postal address of operator;
- b) Billing address of operator (email and postal addresses);
- c) Type of aircraft and registration mark(s);
- d) Aircraft call-sign;
- e) Purpose of flight;
- f) Number of crew;
- g) Number of passengers;
- h) Schedule: route(s), date(s), timing(s) of operations;
- i) Noise Certificate of aircraft; and
- j) Copy of insurance certificate.

4.4.3 Technical stop in Mauritius

4.4.3.1 If an operator intends to operate a medical evacuation mercy flight as technical stop at Sir Seewoosagur Ramgoolam International Airport application shall be made to the Director of Civil Aviation **at least 3 hours** prior to operations of the flight.

4.4.3.2 Requirements are same as at 4.4.2.2 above.

5. Public health measures applied to aircraft

5.1 WHO Blocks Away disinfection is acceptable for all aircraft arriving at Sir Seewoosagur Ramgoolam International Airport. Details of accepted procedures are found in Annex 6 of the International Health Regulations and can be obtained from the port and airport unit of the Ministry of Health and Quality of Life. If accepted procedures have not been followed as mentioned above, or if an insect is detected inside the aircraft, disinfection will be done on ground prior to the disembarkation of passengers and crew.

5.2 All aircraft apertures must remain closed until the aircraft is parked and the door may be opened for the brief entry of the Public Health and Agricultural quarantine staff and for the removal of document portfolios.

6. Entry of live animals/pets in Mauritius

According to the Animal Diseases Act of 1925, no passenger or crew should import any live animal / pets without having obtained an import permit delivered by the Division of Veterinary Services (Livestock and Veterinary Division) of the Ministry of Agro-Industry and Food Security. Import permits are obtainable from the following contact address:

Principal Veterinary Officer
Division of Veterinary Services
Ministry of Agro-Industry and Food Security
Reduit

Telephone: (230) 454 1016/7
Fax : (230) 4642210
Email : petimport@govmu.org
Website : sps.govmu.org

The Animal Diseases Act, Part III Section 17, regulation No 3 (3) also states that: "No owner, operator or agent of an aircraft or ship shall unload or allow the unloading of any live animal in Mauritius unless he pays the veterinary clearance fee specified in Part I of Schedule A."

In line with the foregoing, airlines and other aircraft Operators flying to Mauritius are requested to ensure that:

- All passengers, embarking to Mauritius with a pet, have in their possession an import permit delivered by the Division of Veterinary Services (Livestock and Veterinary Division) of the Ministry of Agro-Industry and Food Security.
- An International Veterinary Certificate issued by the Competent Authority of exporting country.
- The veterinary clearance fee is duly paid prior to unloading the said pet in Mauritius.