



REPUBLIC OF MAURITIUS
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NOTICE TO AIRCRAFT OPERATORS

Subject :	Number	NTAO FCL.01/2021
VALIDATION & CONVERSION OF FOREIGN LICENCES ISSUANCE OF NEW FORMAT LICENCE	No. of pages	2
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1. INTRODUCTION AND SCOPE

The aim of this NTAO is to create a standard practice and understanding of the validation and conversion of foreign licences to enable DCA to achieve their MCAR-FCL obligations in validating and converting licences in accordance with Civil Aviation Regulation 2007 as amended.

The mechanism of validation and conversion is quite detailed in the MCAR and rely a lot on the information provided by the foreign issuing authority. This new procedure will address some of the challenges being faced with the existing procedure and will allow us to be in conformity with the international standard.

2. VALIDATION AND CONVERSION OF FOREIGN LICENCES

2.1 General Procedures

DCA has established an online procedure for the validation and conversion of foreign licences. In order to obtain a Mauritian licence or a Mauritian validation of a foreign licence, applicants must send the application form and all requested documentation to the DCA.

3. VALIDATION

3.1 Requirement

The applicant for the validation of foreign licence to a Mauritius validation certificate shall submit / provide the following documents:

- duly completed [DCA/PEL/01](#) form and all requested documentation;
- copy of his/her valid foreign licence and ratings;
- copy of certificate of having successfully pass the air law and Rules of the Air examinations;
- copy of radiotelephony privileges recorded on the licence;
- copy of a valid medical certificate issued by an approved Medical Examiner of the foreign country;
- the applicable fees as stipulated in the Civil Aviation (Amendment) Regulations 2010.

3.2 Validity

The validity of the Certificate of validation will be limited to **6 (six) months** or to the expiry date of the original foreign licence whichever is earlier and renewable only once.

4. CONVERSION

4.1 Requirement

The applicant for the conversion of foreign licence to a Mauritius licence shall submit/ provide the following documents;

- duly completed [DCA/PEL/02](#) form and all requested documentation;
- copy of his/her valid foreign licence and ratings;
- copy of certificate of having successfully pass the air law and Rules of Air examinations;
- copy of radiotelephony privileges recorded on the licence;
- a valid medical certificate issued by a DCA Mauritius approved Medical Examiner;
- the applicable fees as stipulated in the Civil Aviation (Amendment) Regulations 2010.

4.2 Validity of Licence

All Licences will be valid for a period of **10 (ten) years** unless revoked or suspended.

5. ISSUANCE OF THE EXISTING MUS LICENCE ON THE NEW ELECTRONIC VERSION

After submission of a successfully pass OPC or LPC the holder of an actual Mauritian Licence will receive the new electronic version of the Mauritian licence on which will appear the history of its two previous ratings and / or IR and the new annotation of the privileges, qualifications or recent experience acquired.

The transition period for the conversion of the current Mauritian licence to the Electronic Licence version is **18 months** from the date of issue of this NTAO, during which the current Mauritian licence will remain valid and will automatically lapse after that date.

6. Air Law and Rules of the Air Examination for existing Licence Holders

All holders of a DCA MUS licence who have not sat for the Mauritian Air Law and Rules of the Air Examinations, will have to sit for an Air Law and Rules of Air Examinations within a period of 12 (twelve) months from the date of issuance of this NTAO, falling which the licence holder will no longer be able to exercise the privileges of the licence.

The Department of Civil Aviation will conduct seminar for the existing licence holders as and when required to ensure that all licence holders meet the requirements to have sat for the Air Law and Rules of Air examinations.



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for Director of Civil Aviation